



THE IISL LIBRARY IS REOPENING

We have prepared our premises following the COVID-19 protocol, so that they are in perfect conditions.

However, to make sure that everybody feels safe, some restrictions of use are still in place. From now on, users **can**:

Borrow



It is indispensable to reserve the book that you wish to borrow, by filling in the [Book loan application form](#) (a maximum of 10 books)



You will receive an email as soon as the book is ready for you, with a suggestion of a day and a time to pick it up.



The maximum time allowed to keep a document is 21 days. (Only one extension per loan. The extension will have to be requested before the loan expiration date)



The extension of deadline will not be possible if the document has been reserved by another user.

Return a book



We have extended all loans until 6 July to allow you enough time to return the book(s).



In order to return a book, please **make an appointment** by sending an email at iisl.library@iisj.es.



The returned books are left in **quarantine** for 14 days. A note on the catalogue will inform of the situation of each book.

Scan articles and chapters



If you need a journal article or a chapter from a book that is not for loan, we can scan it for you, in compliance with the restrictions set by the Intellectual Property Law (10% of the book). For more information or questions, please email at iisl.library@iisj.es

Users cannot:



- Come to the library without an appointment
- Enter the library without a sanitary mask
- Enter the rooms where the books are kept. We will prepare a book for you on previous request
- Come to the Library to study
- Use the consultation computers or the scanners, not even to consult the catalogue.

IISL (Library)